

SUPPLEMENT 1 TO THE CALL FOR PAPERS, 38TH OTDK EDUCATION AND LEARNING METHODOLOGY SECTION

1. The language of the TDK paper and the presentation:

The language of the OTDK is Hungarian. The application must be submitted in Hungarian. An exception to this rule applies to sessions in foreign language pedagogy and the pedagogy of minority languages and cultures, in which students may submit their TDK papers in the foreign language they study as their major in higher education. For these submissions, a Hungarian abstract of 3-5 pages covering the content of each main section must accompany the TDK paper. At the 38th OTDK, such TDK papers may also be presented in a foreign language; however, following the 15-minute presentation in the foreign language, the presenter must give a 5-minute summary in Hungarian, which will be followed by a 5-minute discussion.

2. Content requirements for the TDK paper:

2.1 Plagiarism

All TDK papers submitted to the 37th OTDK are subject to a plagiarism check, which is evaluated by a three-member special committee set up by the Section Committee, which reviews the results of the plagiarism check one by one. **Applicants are reminded that plagiarism in any form is not allowed, and that their own works may not be quoted without a reference (prohibition of self-plagiarism).** In the case of revising a previous institutional TDK paper, it is mandatory to reference the prior work in the introduction. TDK papers that are proven to infringe copyright will be excluded from the 38th OTDK by the OTDT, with simultaneous notification to the nominating institution.

2.2 Artificial intelligence

The rules governing the use of artificial intelligence (AI) are set forth in Supplement 6 of the General Call of the 38th OTDK. The author(s) must declare the use of AI in the OTDT online system during the application of the TDK paper to the 38th OTDK.

3. Formal requirements for the TDK paper:

General requirements:

The TDK paper must be uploaded to the OTDT online system within 30 days of its acceptance at the institutional TDK conference, as specified in point 4 of Supplement 2 of the General Call for the 38th OTDK. Participants who obtain eligibility with their TDK paper at an institutional TDK conference held within 30 days prior to the application deadline of the Education and Learning Methodology Section of the 38th OTDK must upload their paper to the OTDT online system no later than the application deadline.

The TDK paper must be uploaded in PDF format. The maximum file size is 10 MB. TDK papers that exceed the maximum length specified by the Education and Learning Methodology Section cannot be uploaded to the OTDT online system. The file size and page count are checked by the OTDT system.

All TDK papers must include the closing date (month, year).

General formal requirements:

The following font and page setup parameters are only recommendations; deviations are allowed if justified by the specific requirements of the scientific field.

Font: Times New Roman (other fonts specific to the field may be used, e.g., for mathematical formulas)

All figures and tables in the TDK paper must be numbered with Arabic numerals, and they should be referenced accordingly within the text. The precise source of figures and tables from other authors should always be indicated directly beneath the title of the figure or table.

Font size: 12 pt

Line spacing: 1.5

Margin: 2.5 cm

Section-specific requirements:

The TDK paper must be a minimum of 30 pages, excluding supplements. The total length, including bibliography, supplements, photographs, references and appendices, should not exceed 100 pages.

The maximum number of pages of the TDK papers are checked by the OTDT online system when they are uploaded.

Uploading supplementary documents is permitted. This document must be a single file with a maximum size of 10 MB.

Method of referencing:

APA 7.0

link: <https://sti.ppk.elte.hu/dstore/document/4459/APA%207.pdf>

Title page:

the title page must include the author(s)' name, field of study, level of study, the title of the TDK paper, the name of the sending institution, and the year of completion.

The TDK paper should contain a table of contents that outlines the main structure of the paper, including page numbers.

Titles, subtitles:

Subheadings and chapter headings should be indicated by decimal numbers as follows:

Primary; **1.2** Secondary; **1.2.3** Tertiary.

Text highlights:

In the text, linguistic data and examples should be *in italics*, while emphasis should be in **bold**. Do not use underlining or any other means of highlighting!

4. Printed TDK paper required: no

5. Rules for the abstract:

The body text of the abstract must be uploaded to the OTDT online system, other data (names of the co-authors, name of the institution, name of the supervisor(s), position, etc.) are generated by the OTDT online system.

The language of the abstract is Hungarian. For applications in a foreign language, the abstract must be uploaded in the language of the application.

The abstract should be at least 500 and no more than 2500 characters.

The structure of the abstract: background and objectives, methodology, results, conclusions.

The abstract should include a brief overview (maximum 500 characters) of the student's own attributed results.

6. Evaluation rules for the TDK paper:

The submitted TDK paper will be evaluated in writing by two reviewers, based on the following criteria:

- the definition of individual tasks and distinction of independent work from that of the research group;
- originality of individual results, and the quality of justification and evaluation of those results;
- quality, presentation, and creativity in the application of independently performed methods, as well as their correct application;
- the introduction of the topic, the researcher's motivation, and familiarity with relevant literature (depending on the research topic);
- the paper's structure, style, and adherence to formal requirements.

A maximum of 40 points in total can be awarded in the written evaluation.

The score awarded for the TDK paper is the average of the scores given by the two reviewers. If the difference between the two reviewers' evaluations is 15 points or more, a third reviewer will be appointed. In cases where there is a third reviewer, the final written score is the average of the two highest scores among the three.

The written evaluations will be published by the organizers of the Education and Learning Methodology Section in the OTDT online system and made available to students no later than one week before the conference.

At the conference, participants will have 10-12 minutes to present their TDK paper (presentation), followed by an 8–10-minute discussion. The presentation will be evaluated by a Session Panel of recognized members of the field. Presentations in foreign languages are allocated 15-17 minutes (10-12 minutes in foreign language, 5 minutes summary in Hungarian), followed by an 8–10-minute discussion.

TDK papers may not be presented online.

In the case of multiple-author TDK papers, all authors must participate in the oral presentation.

Evaluation criteria for the oral presentation:

Presentation:

- use of visual aids, humane demonstration: 0-15 points
- presentation of research findings; 0-15 points

Discussion:

- professional competence and style: 0-20 points
- debating skills 0-10 points

Maximum score for the presentation: 60 points.